| **Fair Shot Café - Training Programme 2022-2023****We will consider your application carefully and contact you if you have been short-listed for an interview. If you have not heard from us within six weeks of the application closing date, please presume that you have been unsuccessful.**PLEASE NOTE YOU ARE REQUIRED TO FILL IN EVERY BOX BELOW FOR YOUR APPLICATION TO BE CONSIDERED  |
| --- |

**SECTION 1**

**1. DETAILS:**

| The opportunity  | **Fair Shot Cafe - Training programme****Fair Shot Cafe - 17 South Molton Street W1K 5QT** This course is for 18-26 year olds with learning disabilities and Autism who are job ready and travel ready. This is an opportunity to gain real life work experience and become an expert cafe assistant before being placed in a full time paid mainstream cafe. Programme type - Work experience Start date - 5th September 2022End date - 29th July 2023Age group - 18-26Entry requirements - There are no formal entry requirements; however,suitability will be discussed at interview and based on individual circumstances.Training days pre program - 18-29th July Location - Fair Shot Cafe - 17 South Molton Street W1K 5QTQualifications - SCA Barista qualification, Level 2 food hygiene. Work experience and training in food preparation, barista training, customer service and work preparation training (for example job search techniques, CV writing and interview skills)Shifts - 5 hour shifts - either 8-2pm or 12-6pm. Trainees work Monday - Saturday with 2 days off per week.Holidays - 27 days including bank holidays |
| --- | --- |

**2.** **PERSONAL DETAILS:**

| Title |  |
| --- | --- |
| First Name(s) |  |
| Surname |  |
| Address |  |
| Post Code |  |
| Date of Birth  |   | Age on 31st August 2021 |  |
| Parents mobile number |  | Son/daughter mobile number |  |
| Email Address |  |
| Do you require Travel Training? | Yes | Initially | No |

**3. EDUCATION AND HEALTH CARE PLAN (EHCP) and**

 **NATIONAL INSURANCE NUMBER**

| Do you hold a current and final EHCP?  |  |
| --- | --- |
| Please give contact details and borough  |  |
| NI.Number  |  |

**4. PREVIOUS WORK EXPERIENCE**

Start with your last work experience post

| **Dates** | **Employer** | **Position held** | **Likes** | **Dislikes** |
| --- | --- | --- | --- | --- |
| **From** | **To** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**5. EDUCATION / QUALIFICATIONS *(you will be required to produce evidence)***

| **School / College Attended** | **Dates** | **All Education Qualifications** | **Level** |
| --- | --- | --- | --- |
| **From** | **To** | **Subjects / Qualifications** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**6. SUPPORTING STATEMENTS**

***Short listing and selection will be based on information you give below***

*In the space provided below, please write in detail the following:*

*1. Why would you like to be a Trainee at Fairshot Cafe and what qualities can you bring*

*2. What specific roles are you interested in for your future career and how will a Traineeship help you?*

*Please continue on a separate sheet(s) if necessary.*

1. **Why would you like to be a Trainee at Fairshot Cafe and what qualities can you bring?**
2. **What specific roles are you interested in for your future career and how will a Traineeship help you?**

**7. REFERENCES**

Please supply the names, telephone numbers and email addresses of two individuals. **If previously employed, one must be your present or most recent employer (e.g. your line manager)**. School/College leavers should give the names of teachers/lecturers/professors, as appropriate. You MUST NOT give a friend, colleague or relative as a referee.

| REFEREE 1 | REFEREE 2 |
| --- | --- |
| Name:  | Name: |
| Relationship to referee: | Relationship to referee: |
| Name of organisation: | Name of organisation: |
| Address: | Address: |
| Tel No: | Tel No: |
| Fax No: | Fax No: |
| Email: | Email: |

Please provide learning difficulty/disability details below: (Essential)

|  |
| --- |

If shortlisted for an interview do you have any specific requirements to assist your performance on the day?

Yes ☐ No ☐ If **YES**, please provide details below:

|  |
| --- |

**8. RECRUITMENT TRACKING**

Where did you hear of this vacancy? (Please indicate in the appropriate box with a Y or X)

|  | College Website |
| --- | --- |
|  | Supported Internship Fair |
|  | Local Offer Page |
|  | Word of mouth |
|  | Information Leaflet |
|  | Local paper |
|  | From my course tutor |
|  | Other (please specify) |

**Signature of approval of Training Programme by parents/ carers:**

|  |
| --- |

**Date:**

|  |
| --- |

**All applications are to be emailed to m.lapikens@wlc.ac.uk and bianca@fairshot.co.uk**